

Cook Memorial Library
Board of Trustees
Budget Work Session Meeting
October 24, 2016, 6:00 p.m.
MINUTES

This special meeting was posted at the Cook Memorial Library, Tamworth Post Office, library and Town of Tamworth websites.

Attending: Vice Chair Sheryl Power, Allie Thompson, Skip Nason, Sharon Nothnagle, Robin Gordon, Library Director Mary Cronin

Absent: Anne Chant, Linda Bittner

Purpose of this meeting was to review and approve 2017 budget to send to Tamworth Selectmen. A draft budget was discussed at regular Library Trustees meeting on October 3, 2016. A revised draft with changes discussed at that meeting was prepared for this meeting.

Call to order: Sheryl Power called meeting to order at 6:05 p.m.

Discussion:

On Friday, October 21, Mary got news that one furnace in the attic (there are three) has a crack and needs to be repaired before winter. To address this issue, the following steps will be taken:

1. Quote for replacement unit and installation is on its way from library's HVAC contractor.
2. Options for replacing with more efficient alternate system will be explored; Skip will contact library's contractor and one other local contractor to find out options and get estimates.
3. Mary will send request for Library Trustees to be placed on agenda for November 3 Selectmen's meeting to ask if emergency funds may be available.
4. As of today, expectation is that furnace will not be included in 2017 budget.

2017 budget:

1. Changed amount budgeted for health insurance to 6 months stipend only plus 6 months single person premium, from \$10,824 to \$7,212.
2. Discussed whether to put exterior painting in a separate warrant article. Consensus was to leave \$5000 for exterior painting in Repairs/Maintenance line of operating budget.
3. Increases in 2017 budget are mainly due to new copy machine, adding retirement benefit for Director, and exterior painting.

Skip Nason MOVED to accept the proposed 2017 Cook Memorial Library operating budget total \$167,723.00. Allie Thompson second the MOTION; MOTION passed with voice vote.

Adjournment: Sheryl Power adjourned meeting at 6:50 p.m.

Respectfully submitted,

Mary Cronin