A. Call to order – The meeting was called to order at 5:31 pm by Allie Thompson. Present are: Allie Thompson, Anne Chant, Robin Gordon, Nate Winship, Evan Henderson, Melanie Streeter-Selectmen’s Representative, Mary Cronin-Librarian. Nicole Maher-Whiteside is present on behalf of the Capital Improvements Program Committee. Skip Nason and Sheryl Power are absent.

B. Approval of Minutes of June 10, 2019 regular meeting. – letter E #1 – regarding insurance it was that the insurance company might send an appraiser. Anne made a motion to approve as amended, Evan seconded. APPROVED

C. Treasurer’s Report:
   1. June 2019 Financial Report – Allie made a motion to accept, Nate seconded. APPROVED
   2. Unanticipated funds received
      a. Conscience jar donations 8.00
      b. Grant from Ossipee Valley Rotary Club for AdventureQuest program 500.00
      Total unanticipated $508.00
      Robin made a motion to accept the unanticipated funds, Anne seconded. APPROVED

D. Correspondence
   1. Email message from Carl Weber from Primex, explaining how municipal buildings are appraised for property insurance. Eversource has approved the insurance rebate, which is half of the cost.

E. Old Business:
   1. CIP Update: Nicole Maher-Whiteside emailed that she will attend today’s meeting to go over the library’s updates for the 2020-2025 Capital Improvement Program. On the plan now are: replacing two furnaces, one in 2022, one in 2023 ($7300 each year, based on cost of third unit replaced in 2016); and replacing air conditioning unit in 2022 ($10,000). Add exterior painting for 2026-2029 ($12,000?) A discussion was held regarding solar arrays.
   2. Tamworth Master Plan review: A representative from the library is expected to attend a Planning Board meeting on August 14, 2019 at 7:00 p.m. to review and answer questions about the Tamworth Master Plan. Anne may be able to attend. Mary will attend. This will be discussed at the next meeting.
F. Library Director’s Report:

1. Programs: See July newsletter for a full list of recent and upcoming programs. Adult programs in June included a presentation by Elli Stevenson on her gap year experience in Nepal, and a Chocorua Lake Conservancy program on glaciers in the Chocorua basin. Season three of AdventureQuest for teens is under way, with a final meeting for the summer (and pizza) on July 9. There will be a fall season, given as a donation by Kevin. Mary will send a thank you note from the Board. The Summer Reading Program has begun, it includes participation by adult readers this year, and programs for all ages. The first popsicles were given away today. Storytimes and Baby Lapsit times make Tuesdays our busiest days. The kids’ book clubs will meet again in August. The Irish Ambassador to the US will be here on July 20. Music starts this week.

2. Staff: We have shifted to a summer schedule, with three staff members on Fridays, and an additional staff person scheduled for Wednesday evenings.

3. Outreach and collaboration: Staff made a couple of home deliveries in June. Donna Ulitz, K.A. Brett school guidance counselor, asked if we could help find a way to provide summer food for students in need in Tamworth. The USDA provides funding based on community demographics; there are sites now in Ossipee and Conway. Public libraries are locations for this program around the country. The library is not in an eligible location, but the school is. Mary mentioned supplying peanut butter and jelly sandwiches for kids on snow days. The combined Cook/Chocorua Library float appeared in the July 4th parade and won a trophy for best float. Chocorua Library Director Cathy Dancy and her family, along with the Fullam family, put the float together. David Grasse lent a trailer to use for the float. Library staff assisted with July 4th Family Day publicity. Amy Carter also volunteered a lot of her own time to the planning of the Family Day activities. Mary Cronin, along with five other area librarians, had an information table at the White Mountains Pride Festival in North Conway on June 29. Executive Councilor Michael Cryans visited the library on June 24. He returned to Tamworth on July 4th to run in the 5K Race, and set a new race record for his age group.

4. July 4th 5K Race: We held another successful race, thanks to many volunteers and library staff. Race raised $1,495.00, we budgeted $1,500. Expenses were close to the $130 we budgeted.

G. New Business:

H. Committee Reports:

1. Friends of CML: Friends of Cook Memorial Library will meet on July 9. This meeting may be postponed for a week. They will be planning for their annual meeting in September.

2. Building & Grounds:
   a. Carpet: Diane Pikul from National Library Relocators and Skip DuBois from The Home Beautiful met at the library on June 19 at 1:00 p.m. to go over carpet project logistics. Start date is September 16. The installation should take a full
(M-F) week plus two or three days the following week. We have permission to use the Town House as a temporary library during the installation.

b. Place of assembly permit: was received today.

3. Policy: See draft revision of Meeting Room Use Application. Committee is still working on revisions to Section II. Personnel Policy. Ulitz Room is no longer available for day meetings. They can ask for the $10 fee to be waived. Nonprofits do not have to pay a fee. Add to Refreshments Served line - No alcoholic beverages are allowed. Evan made a motion to approve the meeting room use application as amended. Seconded by Nate. APPROVED Personnel committee has decided to attach a termination policy to the document. Add a line for any criminal activity in the library being grounds for termination.

4. Strategic Plan update, programming for teens: Kevin Mahoney offered to continue AdventureQuest program in the fall and next spring as a volunteer. There was a lot of community connection with the 4th of July day. There was also cooperation with the Chocorua Library.

I. Public Comment – Melanie mentioned the street fair in August. (the first Saturday, the 3rd). The library is hosting a magic program at 11 am. This is possible through a grant from Kids Books and The Arts from the State Library. The program is Magic by George.

J. Adjournment – Robin made a motion to adjourn at 6:24 pm, Evan seconded. ADJOURNED

Next Meeting: Monday, August 12, 2019, Cook Memorial Library—5:30 PM