

Town of Tamworth, New Hampshire
REQUEST FOR PROPOSALS

April 13, 2017

The Town of Tamworth, New Hampshire seeks proposals for:

Removal and Replacement of Roof at Cook Memorial Library

The Town of Tamworth is seeking proposals from qualified contractors to furnish and install a new standing seam metal roof, including clock tower roof and a small area of low slope roof, at Cook Memorial Library, 93 Main Street, Tamworth, NH.

Scope of work:

Provide all necessary materials, labor and equipment to complete installation of new standing seam metal roof according to the following scope:

- Strip roof to bare wood.
- Re-nail and shim existing plywood or other boards where needed.
- Apply ice and water shield at eaves and valleys and other necessary areas.
- Apply Tri-Flex 30 on all other areas as substrate.
- Apply 24 gauge, Galvalume base, standing seam roof painted with Kynar 500 or Hylar 5000, dark gray color preferred. Please advise if cost-saving options for roof color are available.
- All installed flashings will be made from 24 gauge stock which matches the roofing.
- Replace lead chimney flashings.
- Replace any stack boots and add two additional graduated rubber boots for future vents.
- Add snow retention system (rails or eagles) at bottom edge of west facing roofs.
- Replace existing clock tower gutter.
- Install red cedar perfection grade roof system on two small roofs over windows on front of building. Please advise best option for stoop roof at rear entrance.
- Contractor shall keep work area neat at the end of each work day and contained throughout the duration of the job.

- Public access to the library building must be maintained during the roofing project.
- The Trustees are seeking guidance from the chosen vendor on solutions to their historic issue of ice dams in valley to right of main entrance on the north (front) side of the building. Heating cables are currently installed in this location, and if retaining heating cables is recommended, advise whether they should be installed as part of this project or handled separately after the project is completed.

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked "Library Roof" on the outside of the envelope, addressed to:

Darlene McWhirter, Town Administrator
Town of Tamworth
84 Main Street
Tamworth, NH 03886

Proposals will be accepted until **4:00 PM on May 12, 2017**. Proposals received after this time will be returned unopened. Faxed proposals will not be accepted.

Proposals will be opened at the beginning of the May 18, 2017 Board of Selectmen's meeting, which is scheduled to start at 6:00 p.m. The awarding of the project contract shall follow a decision by the Board of Selectmen and Library Trustees.

2. **WITHDRAWAL OF PROPOSALS:** A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the proposals.

3. **SITE VISIT:** All prospective bidders may obtain a tour of the property by contacting Mary Cronin at (603) 323-8510. Prospective bidders shall not enter the site without receiving prior permission.

4. **RESERVATION OF RIGHTS:** The Town of Tamworth reserves the right to reject any and all proposals, to waive technical, or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the Town.

5. **WARRANTY:** The contractor shall submit a copy of the manufacturer's warranty indicating duration of said warranty and install the roofing according to the manufacturer's instructions.

6. SPECIFICATIONS: The bidder shall furnish all information related to the specifications of the products being used.

7. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by September 30, 2017.

8. SEPARABILITY: The Town of Tamworth will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.

9. PROFESSIONAL AND GENERAL LIABILITY INSURANCE: A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law.

10. INDEMNIFICATION: The contractor agrees to hold harmless and indemnify the Town of Tamworth against any and all claims, suits, damages, costs, or legal expenses as a result of bodily injury or property damage resulting from the negligence of the contractor.